### **PlanRight**

Get to know our application process





### What options are available to complete a PlanRight application?



Foresters Financial<sup>™</sup> offers you and your client two options to complete an application and receive a point-of-sale (POS) decision.



e-Application



Paper application

### PlanRight application changes effective October 2024



- For PlanRight e-applications
  - The Personal Health Interview has been eliminated
  - e-application is now available for all ages (50 to 85)
  - SMS text is now an option for document delivery and e-signature
  - The proposed insured's signature method has been updated to a one-time passcode
  - LiveApp directly generates the point-of-sale (POS) decision within minutes
  - The producer signature method has been updated to clickwrap

### PlanRight application changes effective October 2024



- For PlanRight paper applications
  - The Personal Health Interview has been eliminated
  - Complete a paper application and wet sign as you do today
  - Log into LiveApp through a connected device to start a "PlanRight Paper POS" to be able to generate a POS decision
  - Enter some of the proposed insured's personal information and confirm their answers to the medical questions
  - LiveApp directly generates the POS decision within minutes

#### e-Application process





- To complete an e-application and receive a POS decision, you will need to complete the entire LiveApp¹ process
  - Available for both face-to-face and non-face-to-face sales
  - Premium payments are only available via monthly PAC
  - The owner, insured and payer must be the same individual. If different, please complete a paper application
  - Ensure the proposed insured has their own personal email address or cellphone and has access to the internet

#### e-Application process



Can an e-application be completed if the proposed insured has in-force coverage?

Situation	Answer
Does the proposed insured have any existing life insurance or annuities in-force <b>not being replaced</b> ?	An e-application is allowed. (Note: The following states require the Important Notice: Replacement of Life Insurance or Annuities Form to be completed: AL, AK, AZ, CO, CT, HI, IA, KY, LA, ME, MD, MS, MO, MT, NE, NH, NJ, NM, NC, OH, OR, RI, SC, SD, TX, UT, VT, VA, WV, WI)
Does the proposed insured have any existing life insurance or annuities in-force <i>intended to be replaced</i> ?	If there is an intent to replace coverage, please complete a paper application.
Will insurance applied for in the application replace, reduce coverage or modify premiums paid for inforce life or annuity contracts?	Not allowed in any state, please complete a paper application.
Does the proposed insured have the intention to give the right, title, or interest (including possible assignment) to someone if a certificate is issued?	Not allowed in any state, please complete a paper application.

#### **Paper application process**





- To complete a paper application and receive a POS decision, two steps are required:
  - 1. Meet your client face-to-face to complete, wet sign and date the appropriate paper application and any required state-specific forms
    - If the payer is different than the owner or insured, make sure the Contingent Owner/Other Payer ID form is completed and submitted with the application
  - 2. After completing step 1, complete the LiveApp Paper process on your own **by the end of the day that the application was wet signed**

#### Who is a qualified LiveApp user?

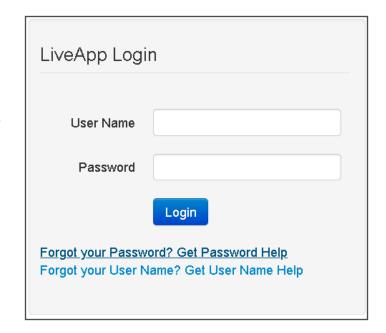


- With LiveApp being required for both e-application and paper application, it's important to know who is a qualified user:
  - A producer must be contracted or have their own Foresters producer number obtained through the Foresters contracting process
  - Producer needs to be licensed in the state where the solicitation and sale takes place
  - Understand the overall LiveApp process and the PlanRight product details

#### **Getting started with LiveApp**



- Launch LiveApp and enter your LiveApp User Name and Password:
  - https://web.app.foresters.com/LiveApp
    - New users are emailed their credentials as part of the onboarding process
    - If you already have a LiveApp account, use your current account information to login
    - If you have an account but can't remember your User Name or Password, leverage LiveApp reset feature



#### **Technology Requirements**



- It's recommended that producers use a computer, laptop or tablet/iPad with a high-speed internet connection and the most current version of either:
  - Google Chrome
  - Safari
- Note: LiveApp does not support Microsoft Edge or Firefox and may not function properly if using these browsers





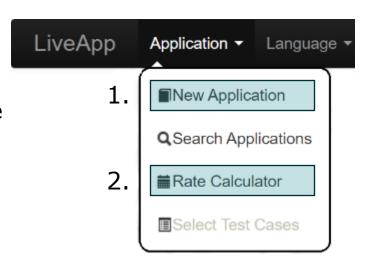
# Getting started with an e-application



#### Getting started with an e-application



- Two options are available to select from under the Application dropdown menu:
  - 1. New Application- Select this option if you're certain an e-application will be started
  - 2. Rate Calculator- Select this option if you need a quote and are unsure if an e-application will be started

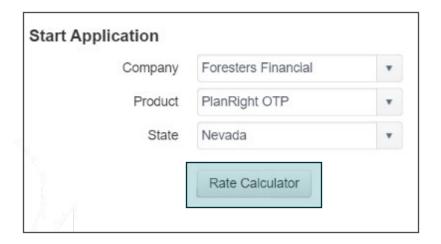




#### Getting started with an e-application



- Under New Application, select the following:
  - Company: Foresters Financial
  - Product: PlanRight OTP (one time passcode)
  - State: State the proposed insured resides and will be signing in
- Click Rate Calculator to generate a quote





#### **Getting started with the calculator**



- Under Rate Calculator, select the following:
  - Company: Foresters Financial
  - Product: PlanRight OTP
  - State: Select the state that the proposed insured resides in and will be signing in

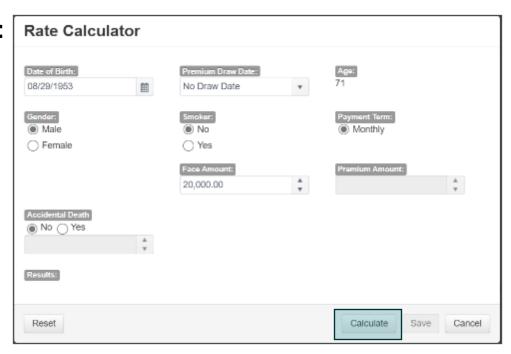




#### How to complete a quote



- Enter the following information:
  - Date of Birth (DOB)
  - Premium Draw Date
  - Gender
  - Smoking status
  - Accidental Death Rider
     (only for the Preferred plan)
  - Face Amount or Premium
     Amount the client desires
- Click Calculate to populate results

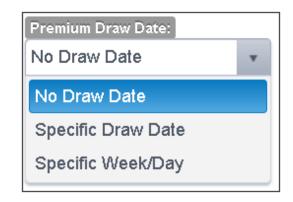




#### How to complete a quote



- Three options are available for the premium draw date:
  - No Draw Date: The draw date will be the issue date of the certificate
  - Specific Draw Date: Use the calendar to pick a draft date that is up to 45 days from the application date
  - Specific Week/Day: Use the dropdown box to select the week (1<sup>st</sup>-4<sup>th</sup>) and day (Monday-Friday) that the proposed insured would like drafts taken

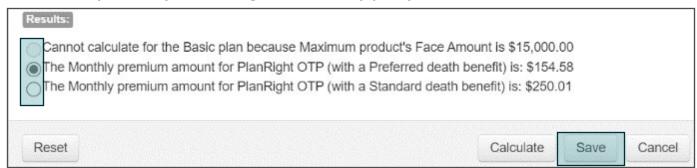




#### How to complete a quote



- The Rate Calculator will populate the available plan options:
  - If you accessed the Rate Calculator from a New Application, select the desired plan by clicking on the appropriate circle and then click Save



- If you accessed the Rate Calculator directly, select Create Application





#### How to complete an e-application



- Once the e-application launches, the left-hand navigation toolbar displays the required sections
  - When completing an e-application, all required fields will be indicated by an

- PlanRight OTP Compact wRN V0001
  - + Application Setup
  - + Agent Validation (TPC)
  - + Client Information
  - + Citizenship/ID Information
  - + Consent and Authorization Document Signatures
  - + Other Insurance
  - + Secondary Addressee
  - + Medical Questions 1-6
  - + Medical Questions 7-12
  - + Medical Questions 13-15
  - + Third Party Call (14)
  - + Pure Evaluation Start
  - Additional Questions (PR)
  - + PURE Data Results
  - + Eligibility
  - + Insurance Applied For
  - + Payment Information
  - + PAC Banking Information
  - Primary Beneficiary
  - Contingent Beneficiary
  - Replacement Notice
  - + Producer Certification
  - + Producer Report
  - + Final Application Signature
  - Submit Completed Application
- Supplemental Document w ABR
- Supplemental Document wo ABR
- Replacement Notice





- Complete all required fields
  - Confirm that the coverage selected in the rate calculator was for PlanRight Preferred, Standard or Basic
  - Enter your Foresters Producer number

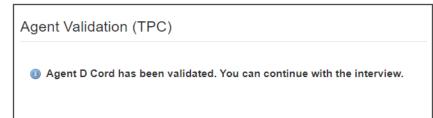


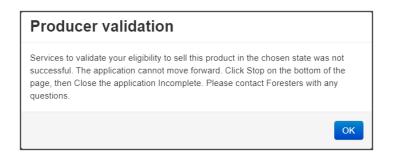
Click Next to continue





- Initiate the agent validation process
  - This is to validate your selling status with Foresters and that you have POS access for selling PlanRight
  - If you are not able to validate, please contact Foresters Contracting department
- Click Next to continue







#### **Client information**



- Complete all required fields
  - LiveApp automatically validates if it's a known address. The state pre-populates from the rate calculator, so if it's not accurate, stop and update accordingly
  - DOB will pre-populate from the rate calculator. If the DOB is incorrect, re-open the rate calculator, adjust accordingly and then select the new premium

The Proposed Insured is a : Male			
First Name:	Valued	0	)
Middle Initial			
Last Name	Client	0	)
Suffix	N/A	0	)
Street Address	1 Main St  ✓ Matched street and city and state	0	,
City	Deeth	0	)
① State	Nevada	0	١





 The proposed insured must provide either their cell phone number or email address<sup>2</sup> as it's required for the document delivery and signature process

Does the Proposed Insured have a cell phone number?	No 🔾 🕕
	Yes 🔾
Does the Proposed Insured have an email address?	No 🔾 🕕
	Yes 🔾

Click Next to continue

<sup>2.</sup> With respect to the proposed insured's signature, a producer has not and will not use their own email address or phone number, nor have they or will they create an email address or provide a phone number nor use an email address or phone number they have access to for the proposed insured's signature.



#### Citizenship/ ID Information



- Complete all required fields
  - If the proposed insured is not a U.S. citizen, make sure to provide the additional details required
- Click Next to continue





### **Consent and Authorization document signatures**



- Read all the required wording to the proposed insured about e-signatures and complete all required fields
  - 1. You must read and be able to make the confirmation by selecting "I confirm" and answering "yes" to the subsequent questions; otherwise do not proceed

Consent and Authorization Document Signatures	
I understand that by checking the "I confirm" button I, D Cord confirm that:	
With respect to the proposed insured's signature, I have not and will not use my email address or phone number, nor have I or will I create an email address or provide a phone number nor use an email address or phone number I have access to for the proposed insured's signature.	
For the purposes of the electronic signing process, I have confirmed with the proposed insured that the e-mail address or phone number that they provided to me for the purposes electronically signing consents, authorization, and the application is their own dedicated email address or phone number, and confirmed that the proposed insured does not share that email address or phone number with another individual.	
I understand that if the above two bullet points cannot be confirmed, that I will not proceed with a Foresters application for life insurance for the proposed insured using this electronic signature process.	m 🔾 🕡
Question 'I understand that if the above two bullet points cannot be confirmed, that I will not proceed with a Foresters application for life  insurance for the proposed insured using this electronic signature process.' is required.	
(The following Process Description must be read to the proposed insured). As part of the application process, I am going to be sending you two links. The first link will be for a PD document for your review and signature that is needed as part of the underwriting process. That PDF includes the following documents:	)F
a Consent Form	
a HIPPA Authorization	
a Consent for Electronic Transactions, Electronic Signatures and Electronic Delivery	
a Notices page.	
After the underwriting process is complete, and if you are medically eligible to apply for the insurance product, I will send you a second link which contains the following PDF documents:	
Your application for life insurance for review and signature	
A supplemental document with several application related disclosures.	
Producer confirmation: I understand that by selecting 'yes' I confirm that I have read the above Process Description to the Proposed Insured.	No 🔾 🕕

 It's important to note this is a two-signature process. Each signing process will have its own unique one-time passcode



## **Consent and Authorization document signatures**

Here is the link: https://forms.app.foresters.com/short/Gj26Rk

#### Foresters Y

By providing the One Time Passcode available within the link to your Producer, you agree that you have

reviewed and are

2. Select SMS text or email for the proposed insured to receive the hyperlink to access documents and their one-time passcode

electronically signing the consent and authorization forms provided in the link.

Sent: Wednesday, October 23, 2024 12:47 PM

To:
Subject: Signing Consent and Authorization Forms

By providing the One Time Passcode available within the link to your Producer, you agree that you have reviewed and are electronically signing the consent and authorization forms provided in the link.

Here is the link:

https://forms.app.foresters
.com/short/uGhp6s

3. For the first e-signature, after the proposed insured enters the last four digits of their SSN, they will have access to a PDF that includes a Consent Form, HIPPA Authorization, Consent for Electronic Transactions, Electronic Signatures and Electronic Delivery, and a Notices page. The one-time passcode will be on screen and is valid for 90 minutes

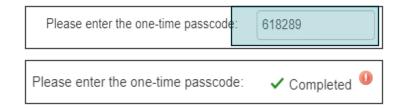
618289 is your verification code. It expires in minutes.	
Name	
DisclosureForm-2311559.pdf	P08



## **Consent and Authorization document signatures**



4. Once the proposed insured has reviewed the documents, ask them to provide you the one-time passcode. Enter it into LiveApp, which applies their e-signature

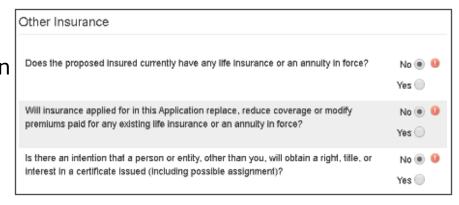


Click Next to continue





- Complete all required fields
  - A **Yes** answer to the in-force question for the states listed for the first scenario on slide six will generate the Important Notice: Replacement of Life Insurance or Annuities form for completion



- Replacements and assignments are not allowed for e-applications. If the proposed insured cannot answer No to these questions, stop the interview by clicking Stop, close the application as "incomplete" and complete and follow the paper application process
- Click Next to continue



#### **Secondary Addressee**



- Complete all required fields
  - If the question is answered **Yes**, additional information will be required
- Click Next to continue





#### **Medical Questions 1-6**



- Complete all required fields
  - A **Yes** answer to one of these questions means the proposed insured is not eligible for PlanRight. Click *Stop* and close the application as "Knockout Answer"
    - Please note: Ensure to advise them why they're not eligible for coverage
- If the proposed insured answers
   No to all the questions, click Next

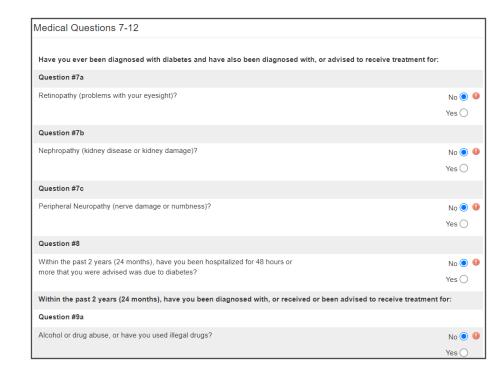




#### **Medical Questions 7-12**



- Complete all required fields
  - A Yes answer to one of these questions means the proposed insured may be eligible for PlanRight Basic and you are not required to answer medical questions 13-15
    - Please note: If another plan was originally selected, launch the rate calculator to requote
- Click Next to continue

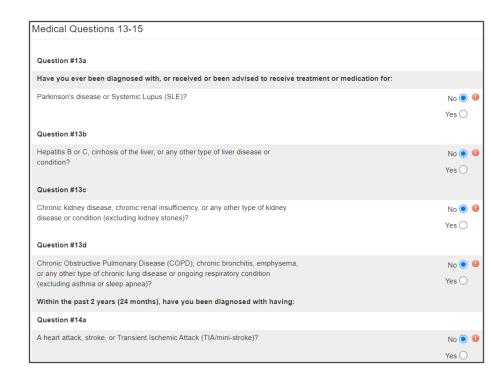




#### **Medical Questions 13-15**



- Complete all required fields
  - A Yes answer to one of these questions means the proposed insured may be eligible for PlanRight Standard. All questions answered No means they may be eligible for PlanRight Preferred
    - Please note: If another plan was originally selected, launch the rate calculator to requote
- Click Next to continue

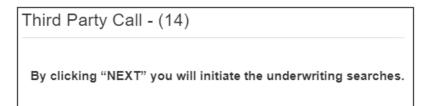




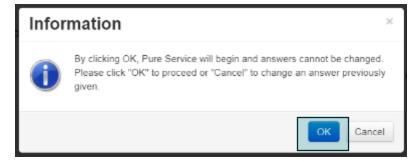
#### **Third Party Call**



- To initiate the underwriting searches, you'll need to click Next
  - Once you click Next, you will need to click OK. Once OK is selected, you will not be able to change data entered prior to this section within the e-application
  - The searches should take only a few minutes to complete









#### **Additional Questions**



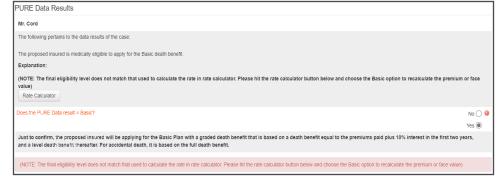
- Based on the results of our searches, you may have to re-ask the proposed insured a medical question
  - If no additional questions are required, the screen will be blank
- Click Next to continue

Additional Questions (PR)





- Based on the underwriting review and searches, one of three POS decisions will be displayed
  - Medically eligible to apply
  - Not eligible
  - Referred to underwriting due to MIB
  - If the offer is different than quoted, click the Rate Calculator button and requote for the coverage that the proposed insured is medically eligible for
- Click Next to continue







- Based on the underwriting review and searches, if the proposed insured is eligible for coverage, answer No and click Next
  - If the POS decision is Not Eligible or Withdrawn, answer the eligibility question Yes and stop the interview process







#### **Insurance Applied For**



- Confirm the plan type and face amount with the proposed insured
  - For PlanRight Preferred, select Yes if you quoted the premium with the Accidental Death Rider
    - If the rider wasn't quoted but should be included, you must launch the rate calculator and requote the premium

Insurance Applied For

AUTOMATIC PREMIUM LOAN

With an insurance amount of: \$15000.00

To the Accidental Death Rider option you chose

(The following Insurance Applied For must be read to the proposed insured)

Your answer to whether you wanted to elect the automatic premium loan provision was

You are applying for a Foresters PlanRight life insurance certificate with a: Basic death benefit.

- If the proposed insured wants the Automatic Premium Loan provision, select Yes (only available at issue)
- Click Next to continue

No O

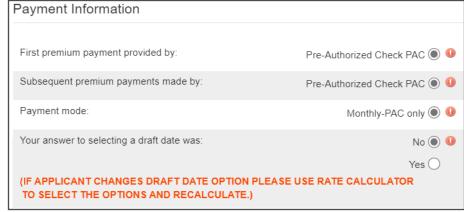
No ○ € Yes ○



# **Payment Information**



- Complete all required fields
  - Although Pre-Authorized Check (PAC) is the only option, be sure to review the payment information with the Proposed Insured and select the PAC option
    - Note: Select Yes if you quoted the premium with a draft date. If a draft date was not provided and the proposed insured wants that option, you must launch the rate calculator and select a draft date

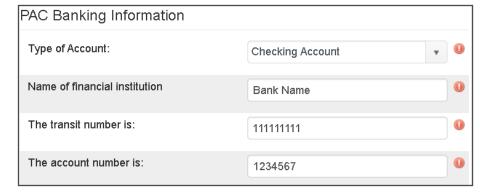




## **PAC Banking Information**



- Complete all required fields
  - The Type of Account can either be:
    - Checking account
    - Savings account
  - Make sure to double-check the transit and account number for accuracy with the proposed insured
- Click Next to continue

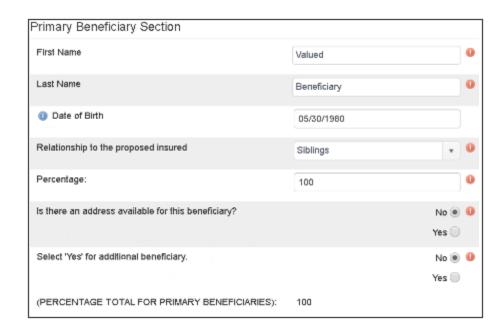




# **Primary Beneficiary Section**



- Complete all required fields
  - Up to 3 beneficiaries are allowed on the application. If multiple primary beneficiaries, make sure the total percentage equals 100% and no decimals are used
  - For contingent beneficiaries, click Yes to be able to enter the information within the next section
- Click Next to continue

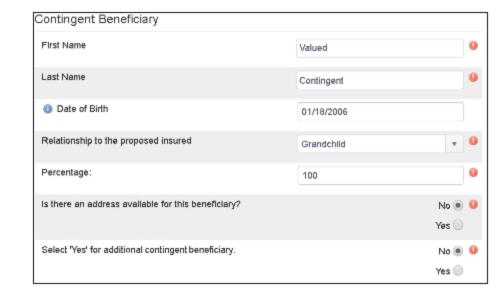




## **Contingent Beneficiary**



- Complete all required fields
  - Up to 2 contingent beneficiaries are allowed on the application.
     If multiple contingent beneficiaries, make sure the total percentage equals 100% and no decimals are used
- Click Next to continue

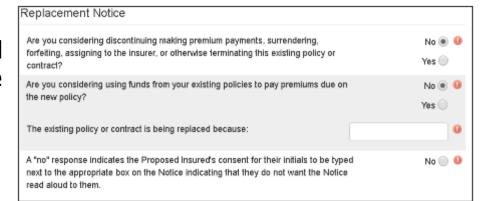




## **Replacement Notice**



- This screen will only appear for specific states when the proposed insured has existing life insurance or annuities in-force but is not being replaced
  - If the first question is answered
     Yes, stop the LiveApp application process
    - Note: If the proposed insured wants to continue with an application, please complete a paper application
- Click *Next* to continue

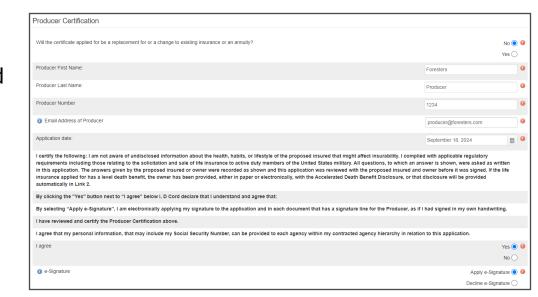




#### **Producer Certification**



- Complete all required fields
  - Replacements are not allowed for e-applications, and you'll be asked to read the certification and to confirm that the answer is *No* to the replacement question

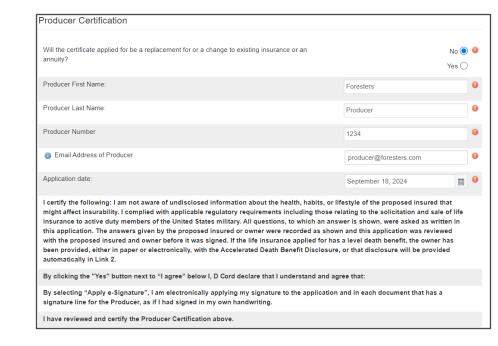




#### **Producer Certification**



- Complete all required fields
  - Make sure to review the certification
    - You must click *I agree* and *Apply e-Signature* in order to apply your e-signature
- Click Next to continue

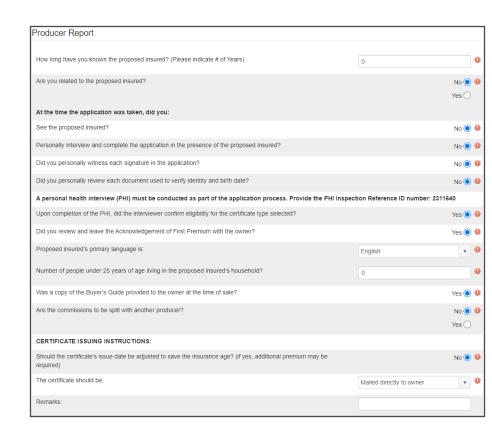




# **Producer Report**



- Complete all required fields
  - The producer listed should be the individual who:
    - Spoke to the proposed insured
    - Asked the proposed insured the application questions
    - Entered the proposed insured's responses into LiveApp
    - E-signed the application





## **Final Application Signature**



- Read all required wording to the proposed insured as instructed and complete all required fields
  - Select the same method, SMS text or email, that the proposed insured chose earlier (for Link 1) to receive Link 2 with the hyperlink to access documents and their one-time passcode From: liveapp.notifications@foresters.com < liveapp.notifications@foresters.com >

Final Application Signature				
Please re-confirm the delivery method for Link 2. This link will be used for the proposed insured for electronically signing their life insurance application and other applicable documents.	Email   SMS text			
Email will be sent to:				
(The following Link 2 Instructions must be read to the proposed insured). I am about to send you the second link that provides access to your application for life insurance for your review and signature and a supplemental document with several application related disclosures, as well as, if applicable, your initials in the "Important Notice: Replacement of Life Insurance or Annuities".				
Once you have received the link, please read the instructions carefully before reviewing your documents. Once you have reviewed your documents, and you wish to proceed with signing, you will need to provide me with the one-time passcode that was provided to you. As a reminder, by providing this passcode to me you are electronically applying your signature and initials as applicable to each document that has a signature or initial line requiring your signature and initials as if you had signed or initialed in your own handwriting.				
Producer confirmation: I understand that by selecting "yes" I confirm that I have read the above Link 2 Instructions to the Proposed Insured.	No ◯ <b>①</b> Yes <b>①</b>			
Please enter the one-time passcode:	Send by Email			

Sent: Wednesday, October 23, 2024 12:47 PM By providing the One within the link to your Subject: Signing Consent and Authorization Forms By providing the One Time Passcode available within the link to your Producer, you agree that you have reviewed and are electronically signing the consent and authorization forms provided in the link related documents Here is the link; https://forms.app.foresters.com/short/Gi26Rk is the link: https://forms.app .foresters.com/short



# **Final Application Signature**



- For the second e-signature, after the proposed insured enters the last four digits of their SSN, they will have access to their application for life insurance and a supplemental document with several application-related disclosures. The onetime passcode will be on the screen and is valid for 90 minutes
- Once the proposed insured has reviewed the documents, ask them to provide you the one-time passcode. Enter it into LiveApp, which applies their e-signature



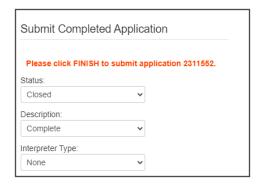




# **Submitting the completed application**



 To submit the application, you will need to click *Finish*. This submits the application to Foresters



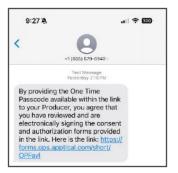


### **Proposed insured document access**

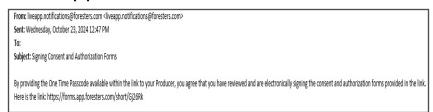


- The proposed insured can access, download and print their signed documents using the Link 1 and Link 2 hyperlinks originally provided
  - For security purposes, if the links are not accessed within one hour, there is a two-factor authentication process
  - After entering the last four digits of their SSN, the proposed insured will automatically be sent a one-time verification code by the method previously chosen by the proposed insured, either SMS text or email

# Link 1 is the consent and authorization SMS text or email



#### Link 2 is the electronically signing of the application SMS text or email

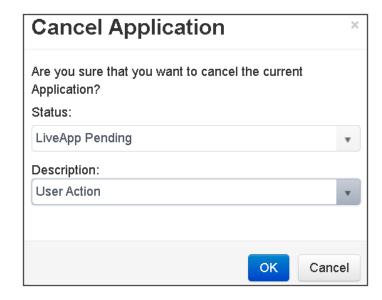




# How does the e-signature process work?



- If you're unable to complete an application and want to save it for future completion:
  - Click Stop on any page during the application process
  - A Cancel Application window will open:
    - Select LiveApp Pending in the Status and User Action in the Description and click OK. This will save the current application for 48 hours, which can be retrieved, completed and submitted to Apptical at a later date

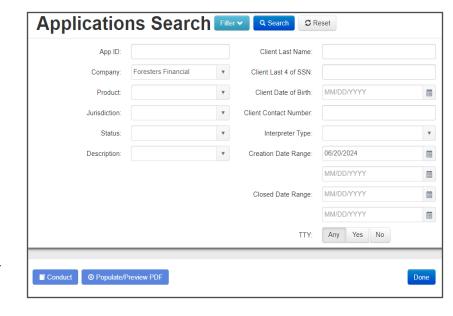




# How can you search pending or completed applications on LiveApp?



- Select Applications Search from the Application menu
  - Ability to filter results by doubleclicking on an incomplete/pending application to re-open and complete the process
  - Ability to download<sup>3</sup> completed documents by highlighting the application, clicking *Populate/Preview* PDF and selecting *Preview PDF* next to the desired document to download







# Getting started with a paper application



# Getting started with a paper application



- If the proposed insured potentially qualifies for coverage based on the medical questions on the paper application, make sure to:
  - First, complete the entire paper application with the proposed insured and have them wet sign and date
    - Don't forget if owner or payer are different, have them also wet sign the application
  - Then, complete the LiveApp PlanRight Paper POS process, which must be completed the same day that the application was signed and dated



# **Getting started with a paper application**



- Under New Application, select the following:
  - Company: Foresters Financial
  - Product: PlanRight Paper POS
  - State: Select the state that the owner (or the proposed insured, if the proposed insured is the owner) signed in

Click *Next* to start the process







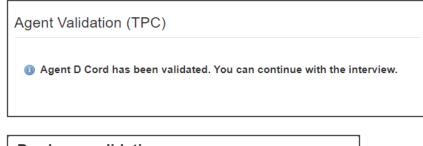
- Complete all required fields
  - Confirm the PlanRight coverage being applied for is either Preferred,
     Standard or Basic
  - Enter the amount of insurance coverage being applied for
  - Enter your Foresters Producer number

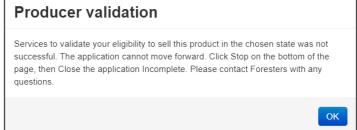






- Initiate agent validation process
  - This is to validate your selling status with Foresters and that you have POS access for selling PlanRight
  - If you are not able to validate, please contact Foresters
     Contracting department
- Click Next to continue

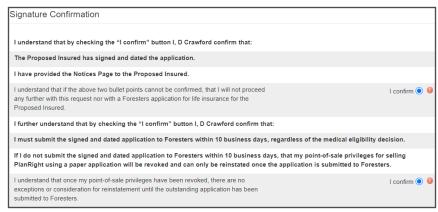








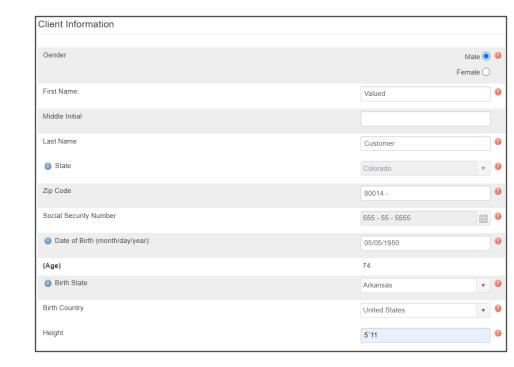
- Complete all required fields
  - Confirm that you have the proposed insured's wet signature on the paper application, you have provided the required notices and that you will submit the signed and dated application within 10 business days regardless of the eligibility decision







- Complete all required fields
  - Make sure you accurately provide all the information and that it matches the paper application
- Click Next to continue







- Confirm if the proposed insured has used tobacco or nicotine in any form in the past 12 months
- Click Next to continue

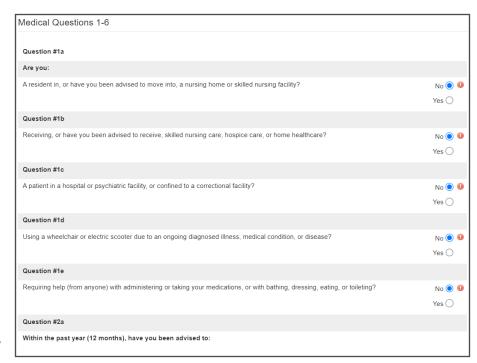




# **Medical Questions 1-6**



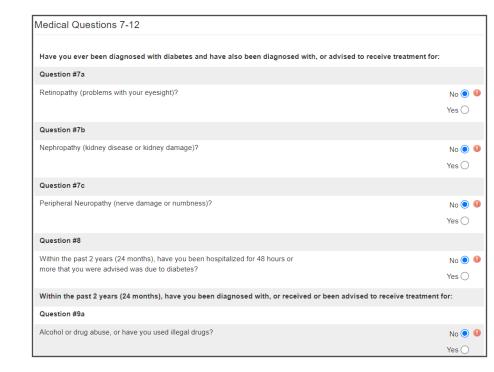
- Complete all required fields
  - A **Yes** answer to one of these questions means the proposed insured is not eligible for PlanRight. Click *Stop* and close the application as "Knockout Answer"
    - Please note: Ensure to advise them why they're not eligible for coverage
- If the proposed insured answers
   No to all the questions, click Next







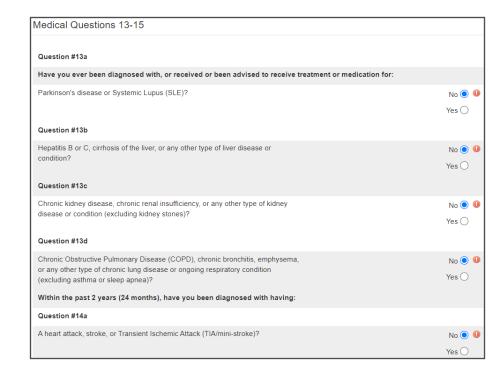
- Complete all required fields
  - A Yes answer to one of these questions means the proposed insured may be eligible for PlanRight Basic and you are not required to answer medical questions 13-15
- Click Next to continue







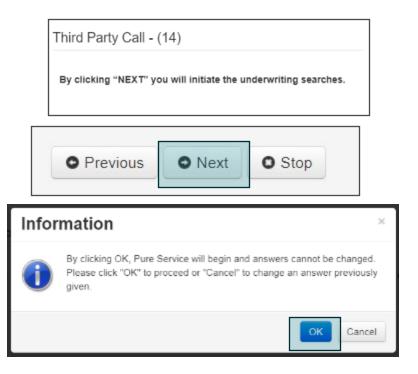
- Complete all required fields
  - A Yes answer to one of these questions means the proposed insured may be eligible for PlanRight Standard. All questions answered No means they may be eligible for PlanRight Preferred
- Click Next to continue







- To initiate the underwriting searches, you will need to click Next
  - Once you click Next, you will need to click OK. Once you click OK, you will not be able to change data entered prior to this section within LiveApp
  - The searches should take only a few minutes to complete







- Based on the results of our searches, you may have to re-ask the proposed insured a medical question
  - If no additional questions are

required, the screen will be blank

Additional Questions (PR)				





- Based on the underwriting review and searches, one of three POS decisions will be displayed
  - Medically eligible to apply
  - Not eligible
  - Referred to underwriting due to MIB







 Depending on the eligibility results, changes may be required to section three "Insurance Applied For" of the paper application

3. Insurance Applied For	
Certificate type (based on answers to Section 2 Medical Questions)	
If there is a "Yes" answer to questions 1-6, do not complete or submit this application.	
If there is a "Yes" answer to questions 7-12, then you are applying for Foresters PlanRight:	O Basic (graded death benefit)
If there is a "Yes" answer to questions 13-15, then you are applying for Foresters PlanRight:	O Standard (level death benefit)
If all medical questions are answered "No" then you are applying for Foresters PlanRight:	O Preferred (level death benefit)

 Although this process is replacing the PHI you are still required to answer question seven of the Producer Report, based on the eligibility result from LiveApp

7.	Upon completion of the PHI, did the interviewer confirm eligibility for the certificate type selected?	○Yes	$\bigcirc$ No
	If 'No', were changes to the application made and initialed, and a new page 5 signed, in both sections 13 & 14, as required? $\_$	$\bigcirc$ Yes	$\bigcirc$ No



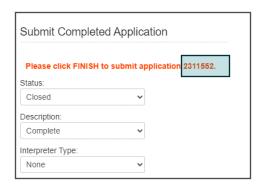
# Submitting the completed application



 Be sure to record the displayed reference number in the box for question six of the Producer Report on the paper application

6.	A personal health interview (PHI) must be conducted as part of the application process. Provide the PHI Inspection				
	Reference ID number. #				

 To submit the application, you will need to click *Finish*. This submits the underwriting decision to Foresters



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# Thank you



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